

To: All Members of the Council

Ben Bix, Democratic Services Manager

**Legal & Democratic Services**

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Calls may be recorded for training or monitoring

Date: 4 December 2023

Dear Councillor

COUNCIL (ACTING AS TRUSTEE OF THE EWART BEQUEST TRUST) MEETING -  
TUESDAY, 12 DECEMBER 2023

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 12 DECEMBER 2023** at **6.30 pm** or **on the rise of the Council meeting scheduled for 6.00pm the same evening** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

**Susan Sale,**  
**Executive Head of Legal & Democratic Services & Monitoring Officer**

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[www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)

## **AGENDA**

1 **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2 **MINUTES** (Pages 3 - 4)

To confirm the Minutes of the Meeting of the Trust held on 13 December 2022.

3 **DECLARATION OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4 **ANNUAL FINANCIAL REPORT AND ACCOUNTS FOR THE YEAR ENDED  
31 MARCH 2023** (Pages 5 - 22)

## WAVERLEY BOROUGH COUNCIL

### MINUTES OF THE COUNCIL (ACTING AS TRUSTEE OF THE EWART BEQUEST TRUST) - 13 DECEMBER 2022

(To be read in conjunction with the Agenda for the Meeting)

#### **Present**

Cllr John Ward (Mayor)	Cllr Jerry Hyman
Cllr Penny Rivers (Deputy Mayor)	Cllr Anna James
Cllr Christine Baker	Cllr Jacquie Keen
Cllr David Beaman	Cllr Andy MacLeod
Cllr Dave Busby	Cllr Penny Marriott
Cllr Steve Cosser	Cllr Peter Martin
Cllr Carole Cockburn	Cllr Kika Mirylees
Cllr Jerome Davidson	Cllr Stephen Mulliner
Cllr Kevin Deanus	Cllr David Munro
Cllr Simon Dear	Cllr John Neale
Cllr Sally Dickson	Cllr Peter Nicholson
Cllr Patricia Ellis	Cllr Nick Palmer
Cllr David Else	Cllr Ruth Reed
Cllr Jenny Else	Cllr Paul Rivers
Cllr Paul Follows	Cllr John Robini
Cllr Mary Forszyski	Cllr Richard Seaborne
Cllr Maxine Gale	Cllr Julian Spence
Cllr Michael Goodridge	Cllr Liz Townsend
Cllr Joan Heagin	Cllr Philip Townsend
Cllr George Hesse	Cllr Steve Williams

#### **Apologies**

Cllr Peter Clark, Cllr Martin D'Arcy, Cllr Brian Edmonds, Cllr Jan Floyd-Douglass, Cllr Val Henry, Cllr Chris Howard, Cllr Daniel Hunt, Cllr Robert Knowles, Cllr Michaela Martin, Cllr Peter Marriott, Cllr Mark Merryweather, Cllr Julia Potts, Cllr Anne-Marie Rosoman, Cllr Trevor Sadler and Cllr George Wilson

#### 1 APOLOGIES FOR ABSENCE (Agenda item 1)

Apologies for absence were received from Councillors Clark, Edmonds, D'Arcy, Floyd-Douglass, Henry, Howard, Hunt, Knowles, Peter Marriott, Michaela Martin, Merryweather, Potts, Rosoman, Sadler and Wilson.

#### 2 MINUTES (Agenda item 2)

The minutes of the meeting held on 14 December 2021 were confirmed and signed as a correct record.

#### 3 DECLARATION OF INTERESTS (Agenda item 3)

There were no declarations of interest.

4 ANNUAL FINANCIAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (Agenda item 4)

The Leader presented the Annual Financial Report and Accounts for the year ended 31 March 2022 and the independent examiners report which had been circulated separately.

Waverley Borough Council, as sole Trustee of the Joseph Ewart Bequest, was required to approve the Annual Financial Report and Accounts for the year ended 31 March 2022. The Trust owned a number of houses in the Farnham area which were held principally for elderly people with limited financial resources. The Trust operated these through Waverley's Housing Management Team. In December 2011, the Council as sole Trustee approved a delegation to the Waverley Executive acting as Trustee to make all decisions on behalf of the full Trustee, the only exception being the approval of the annual report and financial statements because it was a requirement of the Charity Commission that this be approved by the Council acting as Trustee.

The accounts had been prepared in accordance with the Charities Code of Practice and had been externally examined by Azets Audit Services Limited, and their report was attached to the supplementary papers. The reserves level was healthy and much of this was earmarked for further development which had been approved by the Trust and the council. There were no specific matters to report to the Trustee and the annual report and accounts for the year ended 31 March 2022 were recommended for approval.

Councillor Hyman spoke on the report, seeking clarification on why the independent examiner's report was unsigned. The Executive Head of Finance and s151 officer clarified that the report would be signed following the Council approval.

**RESOLVED that the Annual Financial Report and Accounts for the year ending 31 March 2022, be approved.**

**The meeting commenced at 10.04 pm and concluded at 10.05 pm**

**Chairman**

# Waverley Borough Council

**Report to:** Council (Acting as Trustee of The Joseph Ewart Bequest)

**Date:** 12 December 2023

**Report of Director:** Transformation & Governance

**Author:** Rosie Plaistowe, Financial Services Manager

**Tel:** 01483 523255

**Email:** rosie.plaistowe@waverley.gov.uk

**Executive Portfolio Holder/ Lead Councillor responsible:** Cllr Mark Merryweather, Portfolio Holder for Finance, Assets and Property

**Email:** mark.merryweather@waverley.gov.uk

**Report Status:** Open

**Key Decision:** No

## Annual Financial Report and Accounts for the year ended 31 March 2023

### 1. Executive Summary

- 1.1 This report seeks approval of the Annual Trustee's Report and Accounts of the Ewart Bequest for the year ended 31 March 2023.

### 2. Recommendation to Council

That the Council as trustees approves:

- 2.1 The Annual Trustee's Report and Accounts for the year ended 31 March 2023.

### **3. Reason(s) for Recommendation:**

- 3.1 The Annual Financial Report and accounts of the Trust are required to be submitted to the Charity Commission by the 31 January 2024.

### **4. Exemption from publication**

Is the report or any part of it exempt from publication?

No

### **5. Purpose of Report**

- 5.1 To seek approval for the charity accounts as per statutory requirements.

### **6. Strategic Priorities**

- 6.1 The trust has its own strategic priorities as set out in its governance documentation.
- 6.2 The trust builds/maintains and manages small dwellings for elderly people of limited financial resources in Farnham, Surrey.

### **7. Background**

- 7.1 The annual report and accounts for the year ended 31 March 2023 have been prepared by the Trustee in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011 and UK Generally Accepted Practice.

- 7.2 The Trustee has also complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.
- 7.3 The report and accounts were subject to an independent examination carried out by Azets Audit Services Limited.
- 7.4 A copy of the Trust's report and accounts is attached.
- 7.5 The transactions relating to the Joseph Ewart Bequest also have to be included in the Council's Group Accounts because the Council, as sole trustee, has a significant interest and influence over it, which, in consideration of accounting statements overrides the legal form of the relationship.

## **8. Consultations**

- 8.1 n/a

## **9. Key Risks**

- 9.1 Consideration has been given to the major risks to which the Trust is exposed. In the event that the Ewart Bequest falls into difficulty it is reasonable to assume that Waverley Borough Council would step in to resolve the situation in line with its corporate priority of 'Affordable Housing'.

## **10. Financial Implications**

- 10.1 The Annual Report and Accounts details the expenditure, income and reserves held by the Trust.

## **11. Legal Implications**

11.1 There are no direct legal implications relating to this report. In December 2011 the Trust approved a delegation to the Executive, acting as Trustee, to make all decisions on behalf of the full Trustee Board. The only exception was the approval of the annual report and financial statements because it is a requirement of the Charity Commission that this is approved by Full Council, acting as sole Trustee.

## **12. Human Resource Implications**

12.1 There are no direct impacts.

## **13. Equality and Diversity Implications**

13.1 There are no direct equality, diversity or inclusion implications in this report. Equality impact assessments are carried out when necessary across the council to ensure service delivery meets the requirements of the Public Sector Equality Duty under the Equality Act 2010.

## **14. Climate Change/Sustainability Implications**

14.1 There are no direct impacts on the Council's Climate emergency declaration.

## **17. Summary of Options**

17.1 The Charity prepares an annual report and accounts in accordance with Charity Commission requirements which are then independently examined and filed with the Charity Commission.



## **18. Conclusion**

18.1 The Annual Financial Report and accounts of the Trust are required to be submitted to the Charity Commission by the 31 January 2024.

## **19. Background Papers**

19.1 There are / are no background papers, as defined by Section 100D(5) of the Local Government Act 1972).

## **20. Appendices**

20.1 Annual Financial Report and Accounts for 2022-2023

Please ensure the following service areas have signed off your report.  
Please complete this box, and do not delete.

Service	Sign off date
Finance / S.151 Officer	28/11/23
Committee Services	1/12/23

# **The Bequest of Joseph Ewart**

## **Report and Financial Statements**

### **Year ended 31 March 2023**

The Charity's Accounts are detailed below and comprise:

- **The Trustees Annual Report**
- **Accounting Policies**
- **Statement of Financial Activity** – showing incoming resources and resources expended.
- **Balance Sheet** – showing assets and liabilities.
- **Notes to the Accounts**

#### **The Trustees' Annual Report**

The Trustees present their report together with the Annual Accounts for the financial year ended 31 March 2023.

The annual report and accounts for the year ended 31 March 2023 have been prepared by the Trustee in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011 and UK Generally Accepted Practice.

The Trustees have also complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Charity name: Bequest of Joseph Ewart

Charity number: 237580

Principal Office: Waverley Borough Council  
The Burys  
Godalming  
Surrey  
GU7 1HR

Name of Trustees: Waverley Borough Council  
(address as above)  
Contact: Mr R Bates

Bank details: The Trust currently uses the Bank Account of Waverley Borough Council.  
HSBC Bank plc  
12a North Street  
Guildford  
GU1 4AF

Independent Examiner: Azets Audit Services Limited  
Ashcombe Court  
Woolsack Way  
Godalming  
Surrey  
GU7 1LQ

#### Structure, governance and management:

The governing document is the last will of the late Joseph Ewart. The former Farnham Urban District Council inherited the bulk of the estate of the late Joseph Ewart in 1958. The monies were left in trust for the purchase of a piece of land in or near Farnham, the building and the subsequent maintenance of small dwellings suitable for elderly people of limited financial resources. In 2000/2001, following approval given by the Charity Commission, the Bequest financed the construction of a further three bungalows in Farnham, to provide additional accommodation on the same terms as the original Bequest. The three new bungalows were completed at the beginning of 2001/2002 and were originally reflected in the Balance Sheet at the construction cost, however, since then the District Valuer has revalued the properties and the revaluations are reflected in the accounts below.

Waverley Borough Council is sole trustee of the Trust. The last will of the late Joseph Ewart made the original Bequest to the former Farnham Urban District Council. Following the Local Government reorganisation in 1974, the Farnham Urban District Council was merged, together with several other district councils, to form Waverley Borough Council. Waverley Borough Council then became Trustee of the Ewart Bequest and fulfils its duty by ensuring that funds are spent in accordance with the terms of the Bequest.

**Decision taking:** The day-to-day business of the Trust is the maintenance of the dwellings. This does not require decisions to be taken but in the event that a decision has to be made a report is taken to a Council meeting of Waverley Borough Council in its capacity as trustee. Approval is also sought from the Charity Commission. This is to ensure the proposed decision is appropriate.

**Risk Exposure:** Consideration has been given to the major risks to which the Trust is exposed. In the event that the Ewart Bequest falls into difficulty it is reasonable to assume that Waverley Borough Council would step in to resolve the situation in line with its corporate priority of 'Affordable Housing'.

#### Aims and Objectives of the Charity for the public benefit:

The objectives of the Trust are the provision of homes or accommodation for elderly people with limited financial resources in Farnham, Surrey.

The properties held in the Trust are exempt from Right to Buy.

In line with the requirement to report on the charity's public benefit, the Trustees have considered the Charity Commission guidance on public benefit including the guidance on geographical restrictions and restrictions based on charitable need. The restrictions imposed by the

governing document and aims and objectives of the charity are deemed reasonable as they address a charitable need.

Achievements and Performance:

The dwellings were maintained so as to be fit for purpose as set out in the aims and objectives.

Expenditure totalled £45k (excluding depreciation) against income of £126k. The surplus of £81k was transferred to the Unrestricted Funds Account, which remains in surplus.

Reserves Policy: The Trust will hold reserves at a minimum level of £105k. The reserves of the Trust will be used entirely in the execution of its aims and objectives.

Plans for the future: For the continued provision of dwellings as set out in the last will of the late Joseph Ewart.

On 1 March 2016 the Trustee of the Bequest of Joseph Ewart approved the use of the Unrestricted Funds for the purchase of land and construction of three properties in furtherance of the aims and objectives of the Trust. The proposals required approval by the Charity Commission which has been given. However, land purchase and construction costs are estimated to exceed the original approval and unrestricted funds held so the Trustee is reviewing options to further the Trusts aims within the funds available.

Independent Examiner reappointment:

The Independent Examination of the Trust's annual report and accounts was carried out by Azets Audit Services Limited. The reappointment of the Independent Examiner will be subject to review.

Richard Bates  
Executive Head of Finance and Section 151 Officer of Waverley Borough Council

## **Trustee's Responsibilities Statement**

The trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and regulations.

The Charities Act 2015 requires the trustee to prepare financial statements for each financial year. The trustee has to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustee must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustee is responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2015, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustee confirms that:

- so far as the trustee is aware, there is no relevant audit information of which the charity's auditor is unaware; and
- the trustee has taken all the steps that it ought to have taken as a trustee in order to make itself aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The trustee is responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **Statement of Main Accounting Policies**

### **1. General Principles**

The financial statements summarise the Bequest of Joseph Ewart Trust's transactions for the 2022/2023 financial year and its position at the year-end on 31 March 2023. The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011 and UK Generally Accepted Accounting Practice. The accounting convention adopted is historical cost with the exception of the revaluation of certain categories of tangible fixed assets.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS102) effective from 1 January 2019.

No material uncertainties that may cast significant doubt about the ability of the entity to continue as a going concern have been identified by the trustee, therefore, the entity is expected to continue as a going concern for at least 12 months from the balance sheet date.

### **2. Funds Structure**

The Charity has two funds, which are:

- Unrestricted Funds – these are funds which are available to the trustees to apply for the general purposes of the charity as set out in its governing document. These are 'general funds' which are free to be used for any of the charity's purposes.
- Endowment Funds – these are held on trust to be retained for the benefit of the charity as a capital fund. This fund is formed from the initial gift and any subsequent increases or decreases.

The Endowment Funds of this charity are classed as Permanent Endowment Funds as the trustees must maintain the whole of the fund. The Endowment Funds comprise the monies left in trust from the last will of the late Joseph Ewart in 1958 and the subsequent dwellings built which form the fixed assets of the charity.

The analysis of the Charitable Funds is disclosed in note 8 on page 12.

### **3. Incoming Resources**

Activity is accounted for in the year that it takes place, not simply when cash is received. Where income has been recognised, but cash has not been received, a debtor for the relevant amount is recorded in the balance sheet.

Where the amount of an item of income relating to the financial year is not known at the 31 March, estimation techniques are applied to ensure that the accounts reflect the most likely position.

The following income is received:

- Investment income – the Ewart Bequest Trust uses Waverley Borough Council's bank account. Interest is calculated on the working balance according to the interest rates obtained on Waverley's investments. Interest earned for the year is credited at the year-end to the Ewart Bequest Trust.
- Rental Income – received from the residents residing in the Trust's dwellings.

### **4. Resources Expended**

Activity is accounted for in the year that it takes place, not simply when cash payments are made. Where expenditure has been recognised, but the payment not made, a creditor for the relevant amount is recorded in the balance sheet.

Where the amount of an item of expenditure relating to the financial year is not known at the 31 March, estimation techniques are applied to ensure that the accounts reflect the most likely position.

- Premises costs – these comprise mainly the cost of up keep of the dwellings.
- The costs of administration is the charge from Waverley Borough Council for support services.

### **5. VAT**

Irrecoverable VAT is charged to the category of resources expended to which it was incurred.

### **6. Tangible Fixed Assets**

Tangible fixed assets have physical substance and are held for use in the provision of services or for administrative purposes on a continuing basis.

**Recognition:** Expenditure on the acquisition, creation or enhancement of tangible fixed assets is capitalised on an accruals basis provided that it yields benefits for more than one financial year. Expenditure that secures but does not extend the previously assessed standard of performance of assets (e.g. repairs and maintenance) is charged to revenue as it is incurred.

The de minimis level for the recognition of fixed assets is £10k for land and buildings.



**Measurement:** Assets are initially measured at cost, comprising all expenditure that is directly attributable to bringing the asset into working condition for its intended use. Assets are then carried in the balance sheet using the following measurement bases:

- Land and buildings – fair value, determined using the basis of Existing Use Value for Social Housing

Assets included in the balance sheet at current value are revalued where there have been material changes in the value, but as a minimum every five years.

**Impairment:** following a determination of impairment, a loss in value is included in the Resources Expended section of the Statement of Financial Activities.

**Depreciation:** depreciation is provided for on all assets with a determinable finite life by allocating the value of the asset in the balance sheet over the periods expected to benefit from their use. It is accounted for in the Resources Expended section of the Statement of Financial Activities.

Depreciation is calculated on the following bases:

- Buildings – straight-line allocation over the life of the property as estimated by the valuer

Newly acquired/enhanced assets receive a full depreciation charge in their first year, regardless of the precise timing of the expenditure. Assets disposed of receive no depreciation charge in the year of disposal. Where an asset has major components with different estimated useful lives, these are depreciated separately.

Following a revaluation, a full year of depreciation is charged in the year of revaluation.

## Waverley Borough Council as Trustee of the Ewart Bequest

### Statement of Financial Activities

2021/2022		Unrestricted Funds £'000	2022/2023 Endowment Funds £'000	Total Funds £'000
£'000				
	<b>Incoming Resources</b>			
	Incoming Resources from generated funds			
(9)	Investment Income (Interest on cash balance)	(25)		(25)
(82)	Rental Income	(101)		(101)
<b>(91)</b>	<b>Total Incoming Resources</b>	<b>(126)</b>	<b>0</b>	<b>(126)</b>
	<b>Resources Expended</b>			
	Charitable activities			
19	Premises and fees	32		32
2	Independent examination fee	0		0
11	Support Costs	13		13
31	Depreciation		17	17
<b>63</b>	<b>Total Resources Expended</b>	<b>45</b>	<b>17</b>	<b>62</b>
<b>(28)</b>	<b>Net (incoming)/outgoing resources</b>	<b>(81)</b>	<b>17</b>	<b>(64)</b>
	<b>Transfer between funds</b>			
0	Asset additions	0	0	0
	<b>Other Recognised Gains</b>			
(250)	(Gains)/Losses on Revaluation of fixed assets		368	368
<b>(278)</b>	<b>Net Movement in Funds</b>	<b>(81)</b>	<b>385</b>	<b>304</b>
	<b>Reconciliation of Funds</b>			
(3,174)	Funds brought forward as at 1 April 2022	(1,511)	(1,942)	(3,453)
(278)	Net Movement in Funds	(81)	385	304
<b>(3,452)</b>	<b>Funds carried forward as at 31 March 2023</b>	<b>(1,592)</b>	<b>(1,557)</b>	<b>(3,149)</b>

## Balance Sheet as at 31 March 2023

The assets in this Balance Sheet comprise 16 dwellings in College Gardens, Farnham and 3 dwellings in Arthur Road, Farnham.

31 March 2022	31 March 2023		
£'000	Unrestricted Funds £'000	Endowment Funds £'000	Total £'000
	<b>Tangible Fixed Assets</b>		
1,942		1,557	1,557
	<b>Current Assets</b>		
0	1		1
1,516	1,594		1,594
<u>1,516</u>	<u>1,595</u>	0	<u>1,595</u>
3,458	1,595	1,557	3,152
	<b>Less: Current Liabilities</b>		
(6)	(3)		(3)
<u>3,452</u>	<u>1,592</u>	<u>1,557</u>	<u>3,149</u>
	<b>The Funds of the Charity:</b>		
(1,510)	(1,592)		(1,592)
(1,942)		(1,557)	(1,557)
<u>(3,452)</u>	<u>(1,592)</u>	<u>(1,557)</u>	<u>(3,149)</u>

The notes on pages 10 to 12 form part of these accounts

Richard Bates  
Executive Head of Finance and Section 151 Officer of Waverley Borough Council

## Notes to the Financial Statements

### 1. Related Party Transactions

Disclosure is required of any transactions which the Trust or any institution connected with it has entered into with a related party. Such transactions might inhibit the charity from pursuing its own separate interests.

Transparency is important to ensure the reported financial position and results do not include transactions influenced by interests other than the Trusts.

Waverley Borough Council is sole trustee of the Trust and, therefore, the only related party. As trustee, Waverley Borough Council conducts the business of the Trust in accordance with the terms of the Bequest. It does this through its own finance system and bank account.

There are no related party transactions as at 31 March 2022 except as disclosed in note 3.

### 2. Officers' and Trustees Emoluments

There are no employees with emoluments over £60,000 charged to the Ewart Bequest Trust in 2023/2024.

No remuneration was paid to the Trustee or persons connected with the Trustee.

### 3. Support Costs

Support costs are those costs that, whilst necessary to deliver an activity, do not themselves produce or constitute the output of the charitable activity. They cover costs incurred in supporting the governance of the charity as well as the general management, budgeting and accounting & human resources. The staff that support the Trust are paid by Waverley Borough Council and then recharged to the Trust accounts.

Charitable Activities	
2021/2022	2022/2023
£'000	£'000
11 Support costs	13

The support costs are allocated at the year end on the basis of time spent on the charity. The charge includes overheads.

### 4. Independent Examiner Costs

The Ewart Bequest was subject to Independent examination for 2022/2023.

The fee charged to 2022/2023 is the accrued fee for the Independent examination of the 2022/2023 accounts.

2021/2022		2022/2023
£		£
2,250	External Independent Examiner Fees	150
<b>2,250</b>		<b>150</b>

## 5. Fixed Assets

### Movement on Fixed Assets

#### Operational Assets

	<b>Other Land and Buildings £'000</b>
<b>Cost or Valuation</b>	
At 1 April 2022	1,942
Additions/enhancement	0
Revaluations increases/(decreases) recognised in the Endowment Funds	(385)
At 31 March 2023	<u>1,557</u>
<b>Depreciation and Impairments</b>	
At 1 April 2022	0
Charge for 2022/2023	(17)
Depreciation written out in the Endowment Funds	17
At 31 March 2023	<u>0</u>
<b>Balance Sheet amount at 31 March 2023</b>	<u><b>1,557</b></u>
<b>Balance Sheet amount at 31 March 2022</b>	1,612

#### Depreciation Methods used

##### Land and Buildings

Depreciation on buildings has been calculated on a straight-line basis using asset lives estimated by Waverley Borough Council's Asset Investment Manager.

## 6. Valuation Information

### The valuation of the Council's assets:

#### Land and Buildings

The land and buildings were valued by Waverley Borough Council's Asset Investment Manager, in accordance with the Royal Institute of Chartered Surveyors (RICS) Statement of Asset Valuation Practice and Guidance Notes (Red Book) as supplemented by the Manual of Valuation (White Book). The land and buildings are valued at current value in existing use. The de minimis level for land and buildings has been set at £10,000.

## 7. Creditors

<b>31 March 2022</b>		<b>31 March 2023</b>
<b>Closing</b>		<b>Closing</b>
<b>Balance</b>		<b>Balance</b>
<b>£'000</b>		<b>£'000</b>
(6)	Accruals and deferred income	(3)
<u>(6)</u>	<b>Total of Creditors</b>	<u>(3)</u>

## 8. Analysis of Charitable Funds

	<b>1 April 2022</b>			<b>31 March 2023</b>
	<b>Opening</b>	<b>Incoming</b>	<b>Resources</b>	<b>Closing</b>
	<b>Balance</b>	<b>Resources</b>	<b>Expended</b>	<b>Balance</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Unrestricted Funds	1,511	126	(45)	1,592
Endowment Funds	1,942	(368)	(17)	1,557
	<u>3,453</u>	<u>(242)</u>	<u>(62)</u>	<u>3,149</u>

## 9. Approval of Accounts

The Accounts were approved by the Trustee and signed by Richard Bates, Executive Head of Finance and Section 151 Officer, of Waverley Borough Council on XXXXX